University of Mysore

MOCK PEER TEAM VISIT
DEPARTMENTAL VISIT CHECK LIST
FOR MEMBERS

Sl. No.	Item	Remarks
1.	Name of the Department	
2.	Year of establishment	
3.	Is the Department part of a School/Faculty of the university?	
4.	Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	
5.	Interdisciplinary courses and departments involved	
6.	Courses in collaboration with other universities, industries, foreign institutions, etc.	
7.	Details of programmes / courses discontinued, if any, with reasons	
8.	Annual/ Semester/Choice Based Credit System	
9.	Participation of the department in the courses offered by other departments	
10.	Number of teaching posts sanctioned and filled (Professors / Associate Professors/ Asst. Professors)-Sanctioned Filled with ref to Professor, Associate Professors & Asst. Professors	
11.	Faculty profile with name, qualification, designation and specialization (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)- Name, Qualification Designation Specialization No. of Years of Experience No. of Ph.D. students guided successfully for the last 5 years; M.Phil., students.	
12.	List of senior Visiting Fellows, faculty, adjunct faculty, emeritus professors	
13.	Percentage of classes taken by temporary faculty – programme-wise information	
14.	Programme-wise Student Teacher Ratio	
15.	Number of academic support staff (technical) and administrative staff: sanctioned and filled	
16.	Research thrust areas recognized by funding agencies	
17.	Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies and grants received project-wise.	

18.	Inter-institutional collaborative projects and grants received a) All India collaboration b) International	
19.	Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, etc.; total grants received.	
20.	Research facility / centre with • state recognition • national recognition • international recognition	
21.	Special research laboratories sponsored by / created by industry or corporate bodies	
22.	Publications: * Number of papers published in peer reviewed journals (national / international) * Monographs/ * Chapters in Books/ * Edited Books/ * Books with ISBN with details of publishers * Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.). * Citation Index – range / average -* SNIP-* SJR- * Impact Factor – range / average-* h-index	
23.	Details of patents and income generated	
24	Areas of consultancy and income generated (Faculty wise)	
25	Faculty selected nationally/ internationally to visit other laboratories/institutions in India and abroad	
26	Details of Faculty serving in a) National committees b) International committees c) Editorial Boards d) any other (please specify)	
27	Faculty recharging strategies	
28	Student projects • Number of students who have done in-house projects including inter- departmental projects • Number of students doing projects in collaboration with other universities / industry / institute	
29	Awards / recognitions received at the national and international level by • Faculty / • Doctoral / post doctoral fellows / • Students	
30	Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any	
31.	Code of ethics for research followed by the departments	

32.	Student profile course-wise: Name of the Course- Applications received, Selected-Male & Female, Pass percentage- Male & Female	
33.	Diversity of students- Name of the Course -% of students from the same university, % of students from other universities within the State, % of students from universities outside the State, % of students from other countries	
34.	How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details - category-wise.	
35.	Student progression- Student progression Percentage against enrolled UG to PG/ PG to M.Phil../ PG to Ph.D./ Ph.D. to Post-Doctoral Employed- • Campus selection- • Other than campus recruitment / Entrepreneurs • Do you have the placement cell • give details of placement with salary and email, telephone, Mobile number of the candidates	
36.	Diversity of staff - Percentage of faculty who are graduates/post graduates/doctorates of the same university from other universities within the State, from universities from other States, from universities outside the country	
37.	Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period	
38.	Present details of infrastructural facilities with regard to a) Library b) Internet facilities for staff and students, c) Total number of class rooms, d) Class rooms with ICT facility e) Students' laboratories f) Research laboratories	
39.	List of doctoral, post-doctoral students and Research Associates a) from the host university, b) from other universities	
40.	Number of post graduate students getting financial assistance from the university/UGC/ and such other agencies. a. No. of Research Scholars getting financial assistance from various agencies such as UGC/University/CSIR/ICSSR/DST/any other b. No of Foreign students studying in your Department give details of Univetiy, Country with Email ID and Mobile Number.	
41.	Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology	

42.	Does the department obtain feedback from a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback? b. students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback? c. alumni and employers on the programmes offered and how does the department utilize the feedback?	
43.	List the distinguished alumni of the department (maximum 10)	
44.	Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts	
45.	List the teaching methods adopted by the faculty for different programmes	
46.	How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?	
47.	Highlight the participation of students and faculty in extension activities/extra-curricular activities such as sports and cultural events.	
48.	Give details of "beyond syllabus scholarly activities" of the department	
49.	State whether the programme/ department is accredited/ graded by other agencies? If yes, give details	
50.	Briefly highlight the contributions of the department in generating new knowledge, basic or applied	
51.	Future plans of the department (particularly in the context of celebration of centenary year)	
52.	Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department	
53	Allumini Associations & Placement Details	

Check list related to other preparedness of the department:

1	Presentation room selection, multimedia projector, screen, power backup, etc	
2	Documentary evidence display arrangements- Preparedness in collection of materials for display	
3	Laboratories ready for the visit; arrangements to be made in labs- lighting, water supply, fire extinguisher/ fire fighting needs, if any; Students do's and don'ts checklist in labs,	
4	Sanitation and drinking water	
5	Departmental library	
6	Any special facility- National/ unique / SAP labs/ Project labs	
7	Sign boards, display board requirements,	
8	Departmental brochure	
9	Garden / fountain maintenance, if any	
10	Any other major repairs, if to be attended immediately.	